

Engineering Surveyor

Generic title	Manager – 3
General Description	<p>A technical or functional role expected to deliver closely defined tasks within company procedures and industry standards. The person will receive clear guidance.</p> <p>In operations they will supervise teams of trades or provide engineering and construction functions. They will provide technical services (engineering, construction) on a site or project.</p> <p>In commercial they will work in a team of estimators, surveyors or designers. They may supervise small groups working on a specific task.</p>

Competencies

Achieving Results	<p>Sets clear and appropriate goals that consider the bigger picture</p> <p>Drives well to achieve consistent results</p> <p>Deliver a quality performance consistently</p>
Analytical thinking and decision making	<p>Rational and systematic analysis of situation to enable decisions on more varied issues</p> <p>Questioning the evidence to evaluate issues</p>
Communication	<p>Ability to choose most appropriate style of communication</p> <p>Able to listen actively by which we mean hearing and interpreting what is said</p> <p>Demonstrating sound questioning techniques</p>
Dealing with change	<p>Sees a potential of new ideas and situations</p> <p>Takes a pragmatic approach to change</p> <p>Considers impact of change on others as well as self</p> <p>Ability to explain the effects to colleagues</p>
Teamwork	<p>Develop inter-company collaboration inside and outside company</p> <p>Understand the role of a team and how it delivers the objectives</p> <p>Can adapt to different types of teams in most situations</p> <p>Take a cohesive and encouraging approach to team working</p>
Leadership	<p>Ability to take control of situations with one's sphere of influence</p> <p>Assume responsibility – organising and guiding where necessary</p>
Managing resources	<p>Create a plan for familiar project or process</p> <p>Interpret a plan and decide what resources are required</p> <p>Bring resources together and ensure they are efficiently deployed</p> <p>Able to call upon and manage diverse skills and methods to deliver results</p>
Negotiation	<p>Understand the other's point of view</p> <p>Make an objective and structured case with pros and cons</p> <p>Understand the need to give and take</p> <p>Understand and defend a position</p>
People Development	<p>Can work well within tested frameworks of development to identify other's needs</p> <p>Use personal experience to build skills in other people</p> <p>Use informal and formal performance reviews to target needs for development</p> <p>Understand and recognise people's current career needs</p> <p>Coach and give feedback</p> <p>Build development plans with others</p>

Role definition

Summary of role	Responsible for day to day surveying, monitoring and checking of engineers setting out and provide technical and administrative services to meet specification and dimension control of construction works.
Responsibilities and accountabilities	<p>Surveying on civil engineering and building works within the company's operating area</p> <p>Ensure quality control requirements are met and recorded in accordance with specification</p> <p>Operate and promote a high standard of health and safety and environment compliance</p> <p>Carry out surveying duties accurately and on time</p> <p>General management and coordination of survey engineering information</p> <p>Land survey and mapping tasks including production of drawings</p> <p>Carry out all relevant survey monitoring on site</p> <p>Check relevant critical setting out on site</p> <p>Site management support</p> <p>Manage compliance with Morgan Sindall quality procedures</p> <p>Compilation of as built drawings.</p> <p>Assist with compilation of health and safety plan</p>
Qualifications, training and technical knowledge	<p>Relevant industry qualification (Degree/HND/HNC/BEng or equivalent)</p> <p>CSCS card (standard/supervisory)</p> <p>Experience working on a construction site with site supervision experience</p> <p>Experience of survey monitoring regimes, and interpreting the data produced</p> <p>Sound knowledge of construction methods, health and safety, and legal regulations</p> <p>Fully conversant with the use of robotic total station instruments and Digital Levels</p> <p>Fully conversant with the use of GPS</p> <p>Experienced and confident in the use of relevant Survey packages such as LSS/NRG</p> <p>Have experience of AutoCAD</p> <p>Experienced and confident in the use of computers and Microsoft Office</p> <p>CSCS competency card mandatory</p> <p>PTS, LUL permits preferred</p>
Attributes and skills	<p>Ability to work in a team environment contributing across a project, site or area</p> <p>Good supervision skills, with the ability to motivate self and small teams to perform specific tasks</p> <p>Good planning and time management skills</p> <p>Ability to contribute to meeting standards and specifications</p> <p>Ability to work well either alone or as part of a team</p> <p>Sound knowledge of construction practises and standards within their subject</p> <p>Specialist knowledge in chosen field</p> <p>Good writing, analytical and problem-solving skills</p> <p>Ability to follow oral and written instructions</p> <p>Ability to handle situations and problems</p> <p>Know when to ask for help and guidance</p>