



JOB DESCRIPTION FORM

Name:		Contact Number:	
Job Title	Surveyor	Report To:	Chief Surveyor
Role Overview			
<ul style="list-style-type: none"> An engineering Surveyor with knowledge of monitoring and surveying for surface movement associated with tunnel construction. To assist with the setup of the ground movement monitoring requirements for the project Survey data collection and processing using surveying software To prepare documentation including writing reports, graphical displays for submission for review 			
Responsibilities			
<ul style="list-style-type: none"> Using Total stations, digital levels and 3d scanners to collect data Installation of monitoring targets and brackets. To implement the process' for storing and managing the data and its subsequent retrieval for use in the design process. Calculation of level runs and traversing. 			
Safety:		Environment:	
<ul style="list-style-type: none"> Demonstrate a personal commitment to safety Contribute to safety initiatives Lead by example 		<ul style="list-style-type: none"> Proactively take measures to eliminate/minimise potential environmental impacts Demonstrate a personal commitment to environmental issues Actively participate in the identification of Environmental hazards and implement site control and preventive measures 	
Quality:		Engineering/Planning	
<ul style="list-style-type: none"> Follow BMB management systems Be responsible for the quality of your own work Ensure continuous improvement 		<ul style="list-style-type: none"> Understands key milestones and priorities Work to the deadlines required by the programme 	
Client/Communication:		Commercial:	
<ul style="list-style-type: none"> Act in the best interests of the Project in all dealings with the client, suppliers, workforce and public. 		<ul style="list-style-type: none"> 	
Experience & Knowledge			
Details of experience and knowledge:			
<ul style="list-style-type: none"> Knowledge of geotechnical monitoring equipment and database usage 			

<ul style="list-style-type: none"> • Experience over 3 years with a major civil engineering contractor involved within the monitoring department • Software experience required GIS database, LSS, CAD, Eupolinos & Scan Master 	
Qualifications & Skills	
<p><i>For information in relation to qualifications and skills please refer to the BMB competence matrix.</i></p> <ul style="list-style-type: none"> • Qualified Land Surveyor (Degree/ Diploma level or equivalent) • • 	
Competence Requirements	
Behavioural Competencies: <ul style="list-style-type: none"> • Good attendance and timekeeping essential • Able to work collaboratively within a team to achieve deadlines • Develop and maintain good working relationships with internal and external customers and stakeholders • Promote and maintain a positive safety culture on the project • Do not ignore unsafe behaviour 	Technical Competencies: <ul style="list-style-type: none"> • Familiarity with civil engineering methods of construction, Skill in updating, maintaining, operating and evaluating all Bentley software and related equipment
Acceptance & Validation	
Candidate Signature & Date:	Line Manager Signature: