

Job Code 304 **Apprentice Painter-Decorator**

Reporting to: **Site Manager/Sub-contractor**

Purpose: To assist with painting and decorating duties leading to a qualification at NVQ Level 2.

Achieving Results

- This NVQ provides the opportunity for construction operatives who specialise in the discipline of painting and decorating to demonstrate their competence in the National Occupational Standards, as defined by CITB. Apprentices are expected to achieve a broad knowledge and understanding and complete skill training to become qualified within painting and decorating. The qualification is aimed at those individuals wishing to join the construction industry as painters and decorators.
- This new Diploma NVQ qualification replaces the Intermediate Construction Award to comply with the Sector Skills Council requirement for broader training, as defined in the Construction Qualification Strategy. The units which must be completed are as follows:
- A - Mandatory units
 - A/502/2730 - Basic Construction Skills Principles
 - M/502/2756 - Painting and Decorating 2 Principles
 - T/502/2757 - Painting and Construction 2 Practice
- B - Optional units
 - M/502/2739 - Timber Vocations Basic Skills Practice
 - L/502/2733 - Trowel Vocations Basic Skills Practice
 - Y/502/2735 - Plumbing Basic Skills Practice
 - D/502/2736 - Refrigeration and Air Conditioning Basic Skills Practice
 - H/502/2737 - Electrical Installation Basic Skills Practice

Managing the Process

- Work areas are kept clean and tidy
- Maintaining equipment and materials
- Conform with regulations regarding Personal Protective Equipment
- Maintain statutory requirements for Site Health & Safety
 - Has a sound Health & Safety awareness
 - Tools and equipment are maintained to the required standard
 - Reporting to site manager daily
 - Sign in and out daily
- Health and Safety - All employees have a statutory duty to look after their own safety and to give due consideration for the safety of others. Employees also have specific responsibilities as set out in the Company Health and Safety Policy.

- Equality & Diversity - All employees must comply with the Company Equality and Diversity Policy, ensuring that at all times behaviour is fair and non-discriminatory.

Serving the Customer (Internal and External)

- Works closely with supervisors and manager to ensure work is delivered to standard
- Asks for feedback regularly
- Understands who the ultimate customer is and the importance of the internal customer

Delivering Quality

- Compile NVQ Portfolio in conjunction with College Tutor / Assessor
- Ensure consistent attendance at Block Release (or Day Release) college
- Acts professionally at all times
- Passes the Construction Skills Health and Safety Test (operative level)
- Holds a trainee CSCS card
- Protecting work areas
- Preparation and quality of end finish

Technical Skills and Knowledge

	Basic	Intermediate	Advanced
Microsoft Word			
Microsoft PowerPoint			

Training Matrix

A training matrix for this role, which includes all the compulsory training which is required, is published on the People Development site in INSITE. Full course descriptions explaining the content of these courses are also available on INSITE.

- CSCS Card – Trainee
- PAVES & Dust – 2 years review
- Abrasive Wheels
- PASMA
- Scaffold Awareness
- CITB H&S Awareness
- Face Fit testing & Awareness
- Asbestos Awareness – Tutor Session (every 3 years)
- Manual Handling (Practical)
- Fire Marshal (Practical)
- Ladder Training
- Lone Worker – Susie Lamplugh Training
- SEATS – Environmental Awareness
- Diversity in The Workplace
- **ELearning:** HR, Sustainability Awareness, Asbestos Awareness (annually), Sharps Awareness, Manual Handling, Customer Care and all Considerate Constructors modules (Inc. Women in Construction & Mental Health)