

## Role definition

Job title:	Management Information & Business Analyst		
Reports to:	Simon Taggart		
Direct reports:	n/a		
Business unit:	IT	Location:	TBC

### Summary

Provide the design and development of Management Information/Business Intelligence reports and integration packages as well as day to day support and development of the company's SharePoint platform(s).

This role is client-facing and will require excellent communication skills.

### Key objectives *(4 maximum)*

- To provide high quality management information/business intelligence models utilising the Microsoft suite of tools
- Contribute towards the design of the company's MI/BI technical strategy
- Provide day to day development and support of SharePoint platforms, focussing in particular on Power BI provision through the platform
- Provide assistance, support and consultancy to internal customers

### Principal responsibilities and accountabilities

- Development using the Microsoft SQL Server suite of products incorporating SSIS, SSAS, SSRS
- Design and development of management information reports
- Contribute to the design and ongoing maintenance of the Enterprise Data Warehouse
- Integration of existing core systems into the Enterprise Data Warehouse
- SharePoint development, particularly focussing on areas such as PerformancePoint, Power BI and using SharePoint as a BI presentation portal
- Work closely with Business IT in understanding and interpreting the reporting requirements of the business
- Ensure appropriate levels of governance are applied at all times
- Application support and fault analysis
- Liaise closely with the wider IS Shared Service with regard to the provision of systems and supporting infrastructure
- Liaise with partner developers in designing solutions for systems integration (Enterprise Service Bus)

## Person specification

### Qualifications and training

- Minimum of 5 years' experience in Microsoft SQL Server (SSIS, SSAS, SSRS)
- Good working knowledge of SharePoint 2013
- ITIL Qualified (preferred)
- Microsoft SQL MDS & DQS (preferred)

### Technical skills and experience

- Experience using the full Microsoft SQL Server suite incorporating SSIS, SSAS (both tabular and multi dimension) and SSRS
- Experience of SharePoint Business Intelligence toolset
- Experience using SQL MDS and DQS an advantage
- Experience of working with high volumes of data and performing data cleansing
- Experience in data warehouse principles
- Any SQL DBA experience an advantage but not necessary
- Experience in any related IT technologies, both hardware and software
- Good industry knowledge of trends around management information and business intelligence
- Exceptional spoken and written communication skills
- Exceptional organisational and time management skills
- Strong analytical and problem-solving ability
- A high degree of accuracy and attention to detail
- Customer focussed
- Ability to document and process user requirements
- Ability to provide detailed technical design documents

### Vision and values



“We will be the best in the industry through delivering exceptional customer service.”